#13 Kent Street,

Williamsville

9th July,2015

Massy Stores

MARABELLA.

Dear Sir / Madam,

My name is Antoinette Ruiz, I am thirty (30) years of age and I am currently looking for a part time job within the hours of 2:00 pm to 7:00pm . I am applying for the position of Pharmacy Assistant at your company. I currently work at St Lukes Medical Clinic in Gasparillo from 7:30 am to 12:30 pm. My current work profile entails Dispensing of medication, Receptionist and Accounts.

I enjoy challenges and whenever possible, take the initiative to learn something new in order to ensure I succeed in any task I take on. I am a team player who works diligently with co-workers to enhance and support the existing work styles with integrity, rigor, creativity, and passion for excellence. I have excellent verbal communication skills, am extremely organized, can work independently, and always follow through to ensure that the job gets done. I am a diligent worker, passionate about my work, and believe I will be a great asset to your company. This opportunity will not only give me the chance to grow and further my skill set; it will give me the chance to do something that I’m passionate about.

Thank you for your kind consideration. I would greatly appreciate it if you would kindly consider my application. I would be happy to attend an interview at any time convenient to you. I can be contacted at 388-7245 .

Yours Respectfully,

Antoinette Ruiz